

**Pediatric
Therapy Associates**



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Clinic Information

Welcome to Pediatric Therapy Associates. We appreciate you choosing us to provide your child's therapy services and will make every effort to meet your needs. To better serve you and your family, Pediatric Therapy Associates has the following appointment policies:

1. Please make every effort to keep your scheduled appointments and to arrive on time. If you are more than 10 minutes late, you may need to reschedule your appointment for another day, in order to prevent disruption of another child's scheduled appointment. Missed appointments will result in unpaid charges. (see attendance policy in parent handbook)
2. We ask that if you are unable to attend a scheduled appointment, please notify the clinic as soon as possible (210) 646-8008. There is an answering system available 24 hours a day for messages. When an appointment is scheduled, that time is reserved especially for your child. No shows and short-notice cancellations prevent us from offering those appointments to other children and leave the therapists with a gap in their schedule. More importantly, inconsistent attendance negatively impacts the progress of your child in therapy.

Two no-shows may result in the loss of your regularly scheduled appointment time. After three no-shows, the child will be placed on hold and the parent will be required to obtain a new referral from the physician. In addition, repeated cancellations may result in a loss of your regularly scheduled appointment time.

3. In order to protect the health of our medically fragile clients, we ask that you do not bring your child to therapy if they are ill. Common signs of contagious disease are fever over 100.0 degrees, vomiting, diarrhea, pink eye (conjunctivitis), coughing, runny nose, or unexplained rashes. We ask that your child be symptom free for at least 24 hours prior to returning to therapy.

Signature of Responsible Party

Relationship

Childs Name

Date